

UNIVERSITY UNION BOOKSTORE
 WESTERN ILLINOIS UNIVERSITY
 MACOMB, IL 61455
 (309)298-1931

ATTENTION: May 2010 Master Candidates

ACADEMIC APPAREL for Commencement will be available to purchase at the University Union Bookstore **beginning** Monday, April 5. Please come to the window at the back of the store during these times:

Monday through Friday: 9 am - 4 pm
 Saturday: 10 am - 5 pm

We can also ship your order via UPS for an additional cost of \$6.95. If you wish to have your order shipped, complete the form and mail with payment to arrive **BEFORE May 7. Include sales tax** if you are an **Illinois resident**.

Graduate's Name _____

Graduate's ID# _____ Graduate's Phone Number _____

REQUIRED INFORMATION Height _____ Weight _____ Major _____

| QUANTITY | ITEM | PRICE | TOTAL |
|----------|--|-----------|-------|
| _____ | Graduate Degree Cap, Gown, & Tassel | 32.50 | _____ |
| _____ | Extra tassel | 3.75 | _____ |
| _____ | Souvenir tassel (purple & gold) | 3.75 | _____ |
| _____ | Personalized Announcements (Minimum Order = 10) | 1.19 each | _____ |
| _____ | Keepsake Cover for an Announcement | 5.95 | _____ |
| | Sub Total | | _____ |
| | IL residents only add Sales tax (x .0725) | | _____ |
| | Shipping- ALL UPS ORDERS | | 6.95 |
| | TOTAL ENCLOSED | | _____ |

Make checks payable to: **WIU UNIVERSITY UNION** - or - charge to:

___ DISCOVER Card # _____ Exp Date _____
 ___ MASTERCARD
 ___ VISA Signature _____

SHIP TO: Name _____
 Street _____ (No P.O. Boxes please)
 City _____ State _____ Zip _____
 Daytime Phone Number _____

Personalized Announcements include your name, degree and major printed into the text along with the time, date, and place of your commencement ceremony. A sample is shown on the back of this letter with ordering and price information. **NOTE:** Roman numerals are not available for these announcements.

Keepsake cover (vinyl cover with gold tassel trim) holds one announcement. The front is stamped with Western Illinois University and the school seal.

PERSONALIZED GRADUATION ANNOUNCEMENT ORDERING INFORMATION:

| | <u>Quantity</u> |
|---|-----------------|
| Minimum order: 10 announcements \$11.90 | _____ |
| extra announcements \$1.19 each | _____ |
| 25 announcements \$29.75 w/free keepsake cover | _____ |
| Keepsake cover \$5.95 each | _____ |

Name: _____

Degree: _____

Major: _____

5:30_____ (Macomb only) 1:00_____ (Quad Cities only)

The Faculty and Graduating Classes
of
Western Illinois University
announce that
Jonathan Stuart Doe
is a candidate for the degree of
Master of Business Administration
in
Business Administration
Friday evening at five thirty o'clock
May Fourteenth, Two thousand ten
Western Hall
Macomb, Illinois

NOTE: Roman numerals are not available for these announcements.